



Windridge Park ChildCare Centre General Information

Times

Our regular hours of operation are Monday to Friday from 8:30am to 3:30pm

Arrival and Dismissal

Please try to be on time for class. Sign your name and time in the sign-in/out book and bring your child directly into the Windridge Room. Say good-bye as soon as possible. At dismissal time, come into the classroom to pick up your child. You will sign your child out on the line beside your child's name along with the time. If someone other than the authorized person is to pick-up your child, please indicate this in our sign in/out book. In order to accommodate our program with the schedule at Ron Andrews, our clean-up time is limited, so your promptness is appreciated. Please call if you will be unavoidably delayed. Be assured that your child will be cared for until you arrive.

Holidays & Dates to Remember

Our school year is from September to end of June. The school is closed during Christmas and Spring Breaks, as well as summer, July & August. Generally we follow the same holiday time table as the North Vancouver District #44 School Board, except we are open on professional days. We are closed on all statutory holidays.

Clothing

Please dress your child in washable play clothes. All of our art materials are washable, but some colours are harder to remove than others, Our program provides for outdoor playtime, therefore outer clothing should be appropriate for the weather. Rubber soled shoes are required for gym time. No flip-flops for indoor or outdoor play, for safety reasons. All removable clothing should be clearly labeled, eg. sweaters and coats. On days when your child wears boots to school, send rubber soled slippers or running shoes please. Our floors can be slippery. Parents should pack a change of clothing in case of toilet training accidents or wet clothes. We do have spare clothes at our preschool, however most children prefer to change into their own clothes.

931 Lytton Street, North Vancouver, BC. V7H2M5
(@ Ron Andrews Rec Centre)

604 983-6504 eMail: windridgeparkpreschool@shaw.ca Web: www.windridgeparkpreschool.ca



Snacks & Lunch

We require that you provide your child with healthy snacks & lunch each day. We will provide water, so please include a small plastic cup with your child's name on it. No "sippy cups". Do not send drinks or juice boxes (too messy & sticky!). Your child will need a small backpack, tote or lunch box to store the food in. Occasionally we prepare a special snack and share it, you will be informed before these occasions. Please do not bring any food containing nuts or nut products, due to allergies, into the room. We also discourage children from sharing their snacks.

You are welcome to send special birthday snacks. Some favourites are Rice Krispie squares, cookies or small cupcakes. Please try to avoid large cupcakes, especially chocolate ones. They are very messy and get everywhere!

Communication

Newsletters will be e-mailed regularly. These newsletters will contain information about upcoming events and anything about the program that we need to bring to your attention. There is also a "white board" and bulletin board outside the room where you will find information of interest about the preschool and our activities. Check out our website at www.windridgeparkpreschool.ca for our policies and procedures, teachers' information and more! We also are on facebook!

Absences

Please do not send your child to school if they are ill. A slight cold is usually not a problem but do not send them with a serious cough, heavy nasal discharge, or had a fever or vomited the night before. If possible, please call and let us know if your child will not be coming to school. Tired or unwell children do not benefit from preschool. There are 3 important issues to be considered when deciding if a child is too ill to attend preschool: 1. The protection of other children from communicable disease. 2. The comfort and safety of the child who is ill. 3. The capacity of the school to look after the ill child. www.sneezesanddiseases.ca is issued by Vancouver Coastal Health to give specific health information to parents and childcare providers.

Parent Involvement

We encourage every parent to spend a morning or an afternoon session with their child. We keep a visitor calendar in the room. Just sign up in advance if you plan on coming.

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Withdrawal from the program

Each child is considered enrolled for the entire ten month period. One month prior notice is required if you plan on leaving the program.

Lost and Found Box

We have a purple container that we use for items that are lost. Please check this if you are missing anything.

Phone number

The preschool phone number is not in the phone book. Our number is 604-983-6504. You can also call 604-983-6500 for Ron Andrews front desk and they can put you through. 604-987-PLAY can also put you through, it will just take longer.

We look forward to a wonderful year together! ☺